

# Atlanta C-3 School District

600 South Atterberry \* Atlanta, MO 63530 \* 660-239-4212 \* Fax 660-239-4205

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## Application for Non-Certified Personnel Position

Date of Application \_\_\_\_\_

**Instructions:** Please complete the application in full and mail it to the following address:

Atlanta C-3 School District  
ATTN: Will Perkins, Superintendent  
600 South Atterberry  
Atlanta, Missouri 63530

Position you are applying for \_\_\_\_\_

Date Available for Employment \_\_\_\_\_

### Personal Data

Name \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Street City State Zip Telephone Number

Work Phone (\_\_\_\_\_) \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Teacher Retirement Number \_\_\_\_\_

Are you a U.S. Citizen? \_\_\_yes \_\_\_no Have you ever been convicted of a felony? \_\_\_yes \_\_\_no

Have you ever been investigated by state authorities for alleged physical or sexual child abuse? \_\_\_yes \_\_\_no

Have you previously been employed by Atlanta C-3 School District? \_\_\_yes \_\_\_no If so, Date \_\_\_\_\_

Are you on a lay-off and subject to a recall? \_\_\_yes \_\_\_no

Name and address of someone who will always know your address. Do not list husband or wife.

\_\_\_\_\_  
Name Street City State Zip Telephone

It is the policy of the Atlanta C-3 School District not to discriminate on the basis of race, color, creed, sex or disabilities in its education programs, activities, or employment practices. Inquires by applicants or employees regarding Atlanta C-3 School District nondiscrimination policies should be directed to the Superintendent's Office at the address and telephone indicated above.



*Home of the Hornets!*

The Atlanta C-3 School District is an equal opportunity employer.

**EDUCATIONAL PREPARATION**

Name & Location of School or College	Degree	Graduation Date	College Hours

**EXPERIENCE:**

Employer	Position	Dates of Employment	Supervisor	Phone

**QUALIFICATIONS:**

CDL License Number \_\_\_\_\_ Date or renewal \_\_\_\_\_

Missouri Bus License \_\_\_yes\_\_\_no

Typing Speed \_\_\_\_\_ Shorthand or Speedwriting Speed \_\_\_\_\_

**REFERENCES**

NAME	TITLE	ADDRESS	PHONE

**ADDITIONAL INFORMATION:**

Why are you interested in working in the Atlanta C-3 School District

\_\_\_\_\_  
\_\_\_\_\_

Community organizations and activities in which you have participated

\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above information to the best of my knowledge is true, accurate and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the District which reserves the right to accept or reject it. I further agree to observe all rules, regulations and policies of the District now in force and effect or as they change during my employment, if I am employed by the District. I also hereby authorize the District to conduct a background investigation and authorize release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right to access to any such information, and without limitation hereby release the school district and the reference source from any liability.

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE**

