

Atlanta C-3 School District

600 South Atterberry * Atlanta, MO 63530 * 660-239-4212 * Fax 660-239-4205

Application for Substitute Position

Date of Application _____

Instructions: Please complete the application in full with the following attached documents:

Background Approval Letter
State Certification

Personal Data

Name _____
Last First Middle

Present Address _____ (_____) _____
Street City State Zip Telephone Number

Work Phone (_____) _____ Social Security Number _____ - _____ - _____ Teacher Retirement Number _____

Are you a U.S. Citizen? ___yes ___no Have you ever been convicted of a felony? ___yes ___no

Have you ever been investigated by state authorities for alleged physical or sexual child abuse? ___yes ___no

Have you previously been employed by Atlanta C-3 School District? ___yes ___no If so, Date _____

Degree: Yes No Type of Degree: AA BA BS MA MED Other _____

Total Semester College Credit Hours: _____

*A minimum of 60 semester college credit hours is required to qualify for substitute teacher.

Teaching Certificate: Yes No Date of Birth (required to verify certification with State): _____

Dates Available to Sub: M T W TH F Level of Teaching Interest: K-12 K-6 7-12

Exceptions: _____

Name and address of someone who will always know your address. Do not list husband or wife.

Name Street City State Zip Telephone

It is the policy of the Atlanta C-3 School District not to discriminate on the basis of race, color, creed, sex or disabilities in its education programs, activities, or employment practices. Inquires by applicants or employees regarding Atlanta C-3 School District nondiscrimination policies should be directed to the Superintendent's Office at the address and telephone indicated above.

I hereby certify that the above information to the best of my knowledge is true, accurate and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the District which reserves the right to accept or reject it. I further agree to observe all rules, regulations and policies of the District now in force and effect or as they change during my employment, if I am employed by the District. I also hereby authorize the District to conduct a background investigation and authorize release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right to access to any such information, and without limitation hereby release the school district and the reference source from any liability.

DATE

SIGNATURE



Home of the Hornets!

The Atlanta C-3 School District is an equal opportunity employer.